



WATERFORD

banquet & conference center

NIKAAH SHAADI VALIMA

Rental Only + Outside Catering

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933 B South Riverside Drive, Elmhurst, IL 60126
630-279-0270 www.waterfordbanquet.com



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NIKAAH/

SHAADI/

VALIMA

Monday / Thursday

\$32.00 / Per Person

Friday / Sunday:

\$37.00 / Per Person

Saturday:

\$42.00 / Per Person

Pricing above does not include food. All food / menu requirements need to be contracted, communicated, and purchased directly with a licensed and insured caterer of the client's choice. Waterford has no involvement or relationships between the client and the caterer. Waterford will be providing rental of the banquet hall only with the pricing above.

Includes:

Hall Rental
Unlimited Soft Drinks
Tea & Coffee Stations
Buffet Style Service
Centerpieces Consisting of Mirrors, Vases & Votive Candles
2 Bridal Changing Rooms
House Ivory Table Cloths
Choice of House Napkin Color
Wait Staff
Cake Table / Gift Table
Cake Cutting Service
Silverware / Cutlery / Glasses
Stage Risers



- o *All decorations are the client's responsibility*
- o *Every 30 min Beyond Rental Time Additional \$1500 Will Apply*
- o *6 Hour Rental For Dinner Events*

Buffet Runners – 2/Buffer - \$300/Runner.

For Partition Events: Will be Charged An Additional \$695.00 For Setup And Additional Labor Fees House Chair Covers/Bow ties Are Available At \$4.00 Extra/Person

House Chavari Chairs Available At \$5.00 Extra/Person

Local State Tax & Service Charge Will Be Applied To The Final Bill



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ADDITIONAL UPGRADES

Linens

Satin Napkins	\$2.00
Runners	\$4.00
Chair Cover	\$3.00
Bow Tie	\$3.00
Plain Organza Overlays 90"	\$12.00
Glitter, Radiance, Embroidered Overlays 90"	\$15.00
Satin 132" Round Or 90 X 156 Long	\$18.00
Pintuck, Twist, Bengaline 132" Round	\$18.00
Bichon, Shantung 132" Round	\$20.00

Other

Flameless Sparklers (4 min - 6 max)	\$300 for each
Dry Ice	\$500
Operator	\$300 for each
White Vinyl Dance Floor 30' x 30' installed and removal	\$2950

NOTE: Other Vinyl Colors

Available for Additional Charges



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ADDITIONAL UPGRADES

A/V Upgrades

Video

11' ft by 15' ft Wide Screen Projectors with Trims (each)	\$395
5 K Lumen Projectors (each)	\$350
Setup Charge (per event)	\$300

Lighting

Perimeter Lighting

Perimeter Lighting of Full Banquet Hall (4 Rooms)	\$1495
Perimeter Lighting of 3/4 Banquet Hall (3 Rooms)	\$1295
Perimeter Lighting of 1/2 Banquet Hall (2 Rooms)	\$995
Perimeter Lighting of 1 Banquet Hall (1 Room)	\$795

Custom Lighting

Full Banquet Hall	\$1950
3/4 Banquet Hall	\$1650
1/2 Banquet Hall	\$1350
1 Banquet Hall	\$1000

Effects

(Only Available with Lighting Package)	
Per Effect (Each Occurrence)	\$300

Miscellaneous

Changes in lighting colors throughout program	per changes \$250 (excludes effects)
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WATERFORD PLANNING COUNTDOWN NOW THAT YOU HAVE CHOSEN WATERFORD BANQUET HALL

12 MONTHS

- Between 1 week of signing contract (decide on hotel needs for out of town guests & whether you need the family suite/ bridal suite)
- Decide with both parties (how many rooms to block)
- Confirm the dates of wedding or if other events(vidhi/ after parties)
- Create a wedding email
- Decide on style of wedding (traditional or contemporary)
- Choose color schemes
- Review your budget. Ask your parents if both sets of parents for advice if they're paying for any or all the of the occasions.
- Make an appointment with the officiant to learn about pre-marital requirements
- Plan a guest list to get a rough count
- Choose bridesmaids/ groomsmen and ushers
- Research honeymoon spots
- Interview wedding planners (if you are using one)
- Shop for wedding dress and accessories
- Book dj's or musicians for ceremony/ reception/ other events
- Interview photographers, videographers, caterers, decorators (book them if needed)
- Mail save-the-date cards
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9 MONTHS

- Get the clarion hotel rooming list (plan who gets what room-doubles/singles)
- Decide on your photographer, videographer (if not booked yet)
- Register for gifts
- Book your decorators/ florist and choose style
- Book transportation (limo/ trolley/etc)
- Select make up artist

6 MONTHS

- Order dress and accessories (schedule delivery date)
- Shop for your trousseau (dowry)
- Choose bakery – order wedding cake (baking institute)
- Select your wedding invitations, envelopes and thank you cards
- Research marriage license requirements
- Confirm honeymoon plans (compile necessary documents: passports, visas, etc)
- Finalize guest list
- Plan trial run with make-up artist



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3 MONTHS

- Choose ceremony music
- Talk over reception music with dj or band
- Discuss menu details (schedule foodtastings)
- Confirm out of town guest accomodations
- Order wedding rings & arrange for engraving
- Visit officiant and review vows, readings and music
- Select women's/ men's attire
- Address & mail invitations
- Plan tentative waterford on layouts
- Start assigning hotel rooms to your guests

2 MONTHS

- Make wedding day hair appointment (decide where you will be getting ready)
- Confirm ceremony details
- Arrange rehearsal and dinner plans
- Draw up map to ceremony and reception site
- Complete proper documents for changing your name

DAY BEFORE

- Rest and relax
- Prepare tip envelopes

1 MONTHS

- Obtain marriage license
- Pick up rings and check engraving
- Confirm details with decorator, caterer, entertainment and officiant
- Schedule final dress fitting for you and your bridal party
- Buy gifts for bridal party, flower girls, ring bearer, fiance, parents and anyone who helped make the wedding extra special
- Finish trousseau shopping
- Plan bachelorate / bachelor parties
- Confirm layouts
- Confirm hotel room needs

2 WEEKS

- Confirm menu (talk to chef to confirm details)
- Contact guests who did not rsvp to invitations
- Arrange seating plan and write place cards
- Meet with photographers and videographers submit list of must-take shots
- Host bridesmaids party
- Write toast for reception
- Give assignments to wedding party members
- Confirm transportation details
- Notify caterer and for final count
- Review timetables and details with vendors